



HARRY GWALA DISTRICT MUNICIPALITY

"Together We Deliver and Grow"

OFFICE OF THE MUNICIPAL MANAGER

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ADVERTISEMENT

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS FOR THE SUPPLY AND DELIVERY OF THERMAL BINDING MACHINE

Harry Gwala District Municipality hereby requests written price quotations from suitably experienced services providers for the supply and delivery of thermal binding machine.

SPECIFICATION/SCOPE

Supply and delivery of the following:

1 X 8.4, 220V Thermal binding machine

- Binds up to 16 documents at a time
- 4 x binding compartments (binds 1-340 sheet)
- 4 x heating and elements & cooling compartment.

Binding softcovers supplies size A4 portrait clear cover black spine

- 1 pack (96s) x size small, maximum 40 pages max
- 1 pack (72s) x size medium, maximum 80 pages max
- 1 pack (60s) x size large, maximum 120 pages max
- 2 pack (48s) x size extra-large, maximum 220 pages max
- 2 pack (24s) x size XXL, maximum 340 pages max

Invalid or non-submission of the following documents will lead to immediate disqualification of the tender:

- Valid tax clearance certificate or SARS pin
- Central Supplier database registration

The following conditions will apply:

- Prices quoted must be firm and must be inclusive of VAT (if applicable).
- All quotations submitted shall be valid for 30 days after the tender closing date.

- A signed MBD4 form must be submitted with all Bids (available on our website and reception).
- A certified or original valid B-BBEE status level verification certificate must be submitted to claim preference points.
- 80/20 Preference points system will be used in Evaluation.
- Your company must be registered on municipal database and central supplier database.

CLOSING DATE

The closing date for the bidders is on ~~30~~ **30 September 2022 at 12h00**. Bids must be enclosed in **SEALED ENVELOPES** and clearly labelled with the **"THERMAL BINDING MACHINE"** on the outside of the envelopes addressed to **The Municipal Manager**.

Bids must be deposited in the Bid Box at the reception area of Harry Gwala District Municipal, 40 Main Street, Ixopo, before the closing date and time. Telegraphic, telexed or faxed bids will not be considered and late bids will not be accepted.

Harry Gwala District Municipality does not bind itself to accept the lowest or any Bid and reserves the right to accept the whole or any part of the Bid.

BID ENQUIRIES

All tender enquiries and all other matters shall be directed to **Miss F Pamla** on 039 834 8700 during working hours.



Mr GM.SINEKE

Municipal Manager